



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
 Wangal, La Trinidad, Benguet
 Telefax: (074) 422-6570; (074)422-7501



DIVISION MEMORANDUM NO. 108 s. 2019

To: PSDS's
 DCP's
 School Heads
 Master Teachers
 Head Teachers

APR 12 2019

From: **MARIE CAROLYN B. VERANO, CESO VI**
 Schools Division Superintendent

Subject: **RPMS Roll-out for School Heads, Master Teachers, and Head Teachers**

1. To provide information and guidance in the performance assessment process, there will be four (4) batches of capability building for School Heads, Master Teacher, and Head Teachers to wit:

Batch	Districts	No. of Pax	Date	Venue
1	Itogon I & II	64	April 22-24, 2019	Benguet Provincial Capitol
	Mankayan	60		
2	Buguias	61	April 25-27, 2019	
	Bokod	25		
	Sablan	16		
	Bakun	23		
3	Atok	32	April 29-May 1, 2019	
	Tublay	53		
	Kibungan	23		
	Kabayan	25		
4	La Trinidad	72	May 2-4, 2019	
	Tuba	45		

2. The activity aims to enhance knowledge and skills of participants on the ff:
- alignment of the RPMS with the Philippine Professional Standards for Teachers;
 - understanding of the tools and the different phases of assessment within the various cycles of RPMS; and
 - preparing and completing RPMS documents describing the appropriate tools to assess performance.
3. Snacks and lunch shall be charged to HRD Fund while transportation and incidental expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
4. Participants should bring their laptops and extensions.
5. COC / Service credits will be granted to participants scheduled on Saturdays, Sundays, or holidays.
6. **Immediate and wide dissemination of this memorandum is desired.**



MEMORANDUM

RPMS-PPST Orientation for SY 2019-2020

Training Schedule

TIME	TOPIC	RESOURCE SPEAKER
Day 1		
8:00-8:30	Registration	
8:31-9:00	Preliminaries	
9:30-10:15	Context of RPMS (CSC D.O. 2, D.O. 42)	CCQ
10:16-10:30	Health Break	
10:31-12:00	PPST	CCQ
12:00-1:00	Lunch Break	
1:01-2:00	Process of RPMS (RPMS Cycle) highlighting roles of Rater and Ratee in each phase of the RPMS Cycle	WAB
2:01-3:00	Understanding RPMS Tools and MOVs	MCDG
3:01-3:15	Health Break	
3:16-4:00	e-SAT including data management and use of results	ECQ
4:01-4:45	e-SAT Tryout	ECQ
4:46-5:00	Q & A	
Day 2		
8:00-8:30	MOL / Energizer	
8:30-9:00	Use of PPST-Based Classroom Observation Tool in the RPMS <ul style="list-style-type: none"> • Connection between COT and PPST • Connection between COT and RPMS 	MCDG
9:01-9:30	COT-RPMS Forms <ul style="list-style-type: none"> • Rubrics • Indicator List • Observation Notes Form • Rating Sheet • Inter-Observer Agreement Form 	MCDG
9:31-9:45	Health Break	
9:46-12:00	COT-RPMS in Portfolio Organization and Assessment <ul style="list-style-type: none"> • Computing for the COT Rating • MOVs for the Portfolio 	RTD
12:01-1:00	Lunch	
1:01-2:00	Classroom Observation Protocols <ul style="list-style-type: none"> • Observers-Pre/During/Post Observation • Teachers0Pre/During/ Post Observation 	ECQ
2:01-3:00	Training/ Simulation <ul style="list-style-type: none"> • Review of Protocols • Mock OPbservation (Video Presentation) 	WAB
3:01-3:15	Health Break	
3:16-4:15	Inter-Observer Rating	WAB
4:16-5:00	Simulation of the Inter-observer Agreement Exercise	WAB
Day 3		
8:00-8:30	MOL / Energizer	
8:30-10:00	PPST Resource Package to Understand the Indicators: Module 2 Walkthrough	WAB
10:01-10:15	Health Break	
10:16-11:45	Ways Forward (Action Plan)	
11:46-12:00	Closing Program	